



LOURDES A. LEON GUERRERO, Governor (*Maga'håga*)
JOSHUA F. TENORIO, Lt. Governor (*Sigundo Maga'låhi*)



EDWARD M. BIRN
Director (*Direktot*)
EDITH C. PANGELINAN
Deputy Director (*Sigundo Direktot*)

MAY 03 2019

DIRECTOR'S OFFICE (*Ufisinan Direktot*)

Amendment IV
FY2020 Government of Guam Group Health Insurance Program
Request for Proposal DOA/HRD-RFP-GHI-20-001
(RFP)

This is in reference to the Government of Guam's Request for Proposal referenced above issued on April 1, 2019 for the Government of Guam Group Health Insurance program. This is to amend the following:

1. **SPECIAL REMINDER TO PROSPECTIVE OFFERORS**, page 5, 1st bullet:

Proposal due dates:

All hard copies of proposals must be received by the Director of the Department of Administration no later than **4:00 p.m., May 3, 2019, Chamorro standard time**. Hard copies of the entire proposal must be received by this due date and will be the determining factor for the purpose of timely submission. Hard copy of proposals received after this time and date will not be accepted. An electronic version of the proposal must also be uploaded to the secure file transfer site no later than **4:00 p.m., May 3, 2019 Chamorro, standard time**. This SFTS tool was developed to provide a secure method for facilitating file transfers from outside parties. Prospective offerors will receive website access to the SFTS upon submission of the Acknowledgement of Receipt as instructed in the RFP. **In addition, a thumb drive containing the entire proposal in its original formats (MS Excel, Word, PDF, etc.) must be submitted and attached to the original proposal.** For carriers who have already submitted a proposal after the issuance of this amendment, may submit the thumb drive as soon as possible. The purpose of this requirement is to ensure that DOA uploads the proposals to the SFTS for those offerors who are having difficulty uploading unto the SFTS.

2. Number 6, **Where and how to submit proposals**, Page 16.

Additionally, one (1) electronic copy of the proposal in its original formats (MS Excel, Word, PDF, etc.), along with one electronic copy of the audited financial statement, shall be uploaded by the due date to the consultant's Managed File Transfer (MFT) site. **In addition, a thumb drive containing the entire proposal in its original formats (MS Excel, Word, PDF, etc.) must be submitted and attached to the original proposal.** For carriers who have already submitted a proposal after the issuance of this amendment, may submit the thumb drive as soon as possible. The purpose of this requirement is to ensure that DOA uploads the proposals to the SFTS for those offerors who are having difficulty uploading unto the SFTS.


EDWARD M. BIRN, Director
Department of Administration